

LITTLE LEIGH PARISH COUNCIL
**Minutes of Little Leigh Parish Council meeting held on
 Wednesday 20th January 2026 at the Village Hall, Little Leigh**

Meeting started 18.30

2025-6		By:
	<p>Present: Cllr Sue Beecroft (SB), (Chair), Cllr Bob King (Vice Chair) (BK), Cllr Sharon Geary (SG), Cllr Rob McSweeney (RM), Cllr Jenny Jones (JJ), Cllr Christine Ayre (CA) In Attendance: Tracey Whitlow – Clerk (TW) 2 Members of the Public (MOP's) Note (FCI) refers to Full Council</p>	
25/79	<p>Apologies for Absence were received & accepted from: Cllr Stuart Cook (SC) Ward Cllr Lynn Gibbon (LG) & Phil Marshall (PM)</p>	
25/80	<p>Declarations of Members' Interests: None</p>	
25/81	<p>Approval of Minutes: The Parish Council Resolved to approve the minutes of the Parish Council meetings held on 12 November 2025 as a true and correct record. Signed by the chair.</p>	
25/82	<p>Public Participation: No items raised.</p>	
25/83	<p>PCSO update: Written PCSO report received and circulated. No crime reported in the parish.</p>	
25/84	<p>Ward Councillor Report/s: (unless an agenda item) None present. Written report received, circulated and added to the website. Ward councillors have arranged a meeting with the head of planning for all parish councils in the Marbury ward to discuss issues within the department. 2 members of LLPC to attend.</p>	
25/85	<p>Matters Arising from Previous Minutes: (if not an agenda item) The Defib has now been fitted. Ward councillors members budget contribution received of £830.00. The balance of the cost to be taken from the Ear Marked CIL monies.</p>	
25/86	<p>Correspondence of consequence (unless an agenda item) None. All information received acted on or circulated to council.</p>	
25/87	<p>Accounts/Financial: 1. Ratify/Approve Receipts & Payments: R&P list presented and approved. Appendix 1 2. Bank Reconciliation: As at 25.12.25 Reviewed & approved. Appendix 2</p>	
25/88	<p>Clerks Report: Asset Register stripped down. Small items that belong to the VH marked as obsolete. All further purchases for the VH to be made by the PC and donated to the VH, thus not showing on the Asset Register. Ward Cllrs still have money left for members budgets. Need completing by 3.01.26.</p>	

	RBL Tommy figures discussed, but JJ thought that the church had some. Structure for displays at the VH discussed. Cllrs to send any information for members budget application to TW ASAP.	FCL
25/89	<p>Banking</p> <p>The new Barclays Bank accounts has now been opened. PC have an issue that it only has three cheques remaining for the old Co-op account. Cannot transfer from Co-op account to Barclays, due to differing signatories (Co-op still not sorted this). No paying in book received yet from Barclays. Payments need to be made.</p> <p>Although not ideal, Resolved to issue a cheque to the clerk for £5k to be paid to her account and transferred upon approval. Payments to be made from the new Barclays account and the balance of the Co-op account to be paid in to Barclays on receipt of paying in book. TW will clearly document this transaction for complete transparency.</p>	TW
25/90	<p>Policies:</p> <p>Document Retention Policy reviewed and approved. Resolved to adopt the policy. TW to add to the website.</p>	
25/91	<p>Planning:</p> <p>1. New applications received/comments ratified on applications received since the last meeting: No new applications received since the last meeting.</p> <p>2. Decisions notified from LPA: 26/00026/AGR Parklands Willow Green Lane – barn for machinery storage Approved 25/03977/AGR Rose Bank Farm, Runcorn Road-general purpose agricultural storage. Approved</p>	
25/92	<p>Highways:</p> <p>1. Update on Highway issues: Nothing to report 2. RS & SG to conduct a pothole survey.</p>	RS SG
25/93	<p>Strategic Plan:</p> <p>Report received from SC.</p>	
25/94	<p>Events Working Group:</p> <p>SC has stepped down as Chair. CA to take up the role, with assistance from SG. Easter activity planned, May Queen and Open Gardens planned with other village groups for later in the year. Grapevine will be published before the end of February.</p>	
25/95	<p>Defib:</p> <p>Costs of running the defib for the church were discussed. Resolved to make an annual contribution of £50 to the church to cover this cost.</p>	
25/96	<p>Village Hall:</p> <p>1. Beech tree inspection (bi-annual) Not able to get any other quotes. Previous surveyor to be approached to complete the work, following a quote. 2. VHMC report – To hold a monthly library coffee morning.</p>	TW
25/97	<p>Email Accounts:</p> <p>Two councillors are still not on the new email accounts. TW offered to assist.</p>	TW

25/98	Internal Auditor: Due to bi-monthly meetings, and the need to book an auditor TW has accepted a quote from a new auditor of £50. This will be done remotely. Audit needs to be completed prior to the May meeting and sign off of the AGAR.	
25/99	2026-27 Budget: Discussed. Budget approved at £14,076.	
25/100	2026-27 Precept: Discussed. Resolved to set the precept at £11,750, taking the remainder from general reserves. This equates to an £8.53 increase per year for a band D property. The precept has only increased £900 over the past 3 years. Agreed to consider small increases each year going forward to cover inflation and enable the PC to continue to support village activities and asset management. TW to complete the paperwork for CWAC.	TW
25/101	Items for Next Meeting: Beech tree inspection. Remembrance Day. Highways survey.	
25/102	Date of Next Meeting: The next meeting is planned for Wednesday 11th March 2026 at 18.30 at the Village Hall.	

The meeting closed at 19.30

Signed:

Dated:

Appendix 1.

Appendix 2.

<u>BANK RECONCILLIATION</u>	<u>25.12.25</u>
Co-Op Current Account	£14,420.08
Less unrepresented transactions	-£810.00
Total	<u>£15,230.08</u>
<u>CASH BOOK</u>	
B/F 01.04.25	<u>£14,331.73</u>
Receipts to date	£13,188.67
Expenditure to date	<u>£12,290.22</u>
Balance 30.10.25	<u>£15,230.18</u>

LITTLE LEIGH PARISH COUNCIL			
Receipts & Payments Schedule			
Presented at meeting:			20.01.26
<u>Income Received</u>			
	CWAC	Members Budget	<u>£830.00</u>
<u>Payments ratified/for approval</u>			
R	London Hearts	Defib	£1,159.20
A	Clerk	Expenses Nov - Dec	£62.84
A	St Michaels	VH Lease	£510.00
A	refund Cllr	Christmas Tree refreshments	£38.75
			<u>£1,770.79</u>