

LITTLE LEIGH PARISH COUNCIL

Members of the Parish Council

You are summoned to the Meeting of Little Leigh Parish Council to be held on Tuesday 20th January 2026 at Little Leigh Village Hall, 6.30pm, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded for confidential items under Part B.

Yours sincerely *T Whitlow* Clerk to Little Leigh Parish Council 14/01/2026

AGENDA

1	Apologies:	For council to receive & accept apologies from members
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i>
3	Public Participation:	Members of the public may comment or raise matters affecting the Parish. (maximum 15 minutes total/3 minutes per person) – <i>[unless within an existing agenda item, items raised will be noted, not discussed. They may be added to future agenda]</i>
4	Minutes:	To approve the Minutes of the Parish Council meeting held on 12 November 2026
5	PCSO/Police Report:	To receive a report from the PCSO.
6	Ward Councillors:	To receive a report from the Ward Councillor(s).
7	Matters Arising:	Matters arising from previous minutes – unless an agenda item.
8	Correspondance:	To note significant correspondence received or sent.
9	Accounts & Financial:	<ol style="list-style-type: none">1. To note income received and ratify payments made and approval of invoices received as per payment schedule.2. To approve the bank reconciliation to 31.12.25
10	Clerks Report:	To receive any updates from the clerk, unless an agenda item.
11	Banking:	To receive an update on the new bank accounts.
12	Policies:	To review the Document Retention Document and amend or adopt.
13	Planning:	<ol style="list-style-type: none">1. To review planning applications received from LPA since the last meeting and resolve/ratify comments to LPA See or comment on planning applications Cheshire West and Chester Council2. To note any LPA decisions notified to the PC since the last meeting
14	Highways:	<ol style="list-style-type: none">1. To receive any update on Highways issues.
15	LL Strategic Plan:	To receive any update on the survey and consider further actions.
16	Events Working Group:	To receive an update from the working party.
17	Defib:	To review the cost of running the defib, and any financial contribution to the Baptist Church to cover annual running costs.
18	Village Hall:	<ol style="list-style-type: none">1. Beech tree inspection update.2. To receive any report from the VHMC representative.
19	Email accounts:	<ol style="list-style-type: none">1. To confirm new email addresses for the council have been actioned.2. To confirm date of 'use only gov.uk emails'
20	Internal Audit:	To confirm the appointment of the Internal Auditor 2026-27
21	Budget 2026-27:	To review the 2 nd draft budget 2026-27 and make any amendments as required.
22	Precept 2026-27:	To set the precept for 2026-27
23	Next meeting:	Items for inclusion on the next agenda.
24	Next Meeting Date:	Proposed Wednesday 11 th March 2026