

Little Leigh Parish Council

Policy Review Schedule

	Policy	Adoption Date/Last Review	Minute Ref.	Renewal Cycle	Next Review Date
1	Code of Conduct	May-26	26.07	Annual	May-27
2	Standing Orders	May-26	26.07	Annual	May-27
3	Financial Regulations	May-26	26.07	Annual	May-27
4	Risk Management Strategy	May-26	26.07	Annual	May-27
5	Management Risk Assessment	May-26	26.07	Annual	May-27
6	Internet Banking Policy	May-26	26.07	Annual	May-27
7	Scheme of Delegation	May-26	26.07	Annual	May-27
8	Freedom of Information Policy	Sep-25	25.45	Annual	Sep-26
9	Publication Scheme	Sep-25	25.45	Annual	Sep-26
10	Co-Option Policy	Sep-25	25.45	Annual	Sep-26
11	Complaints Procedure	Sep-25	25.45	Annual	Sep-26
12	IT Policy	Sep-25	25.45	Annual	Sep-26
13	Dignity at Work / Bullying and Harassment Policy	Sep-25	25.45	Bi-annual	Sep-27
14	Equality and Diversity Policy	Sep-25	25.45	Bi-annual	Sep-27
15	Health & Safety Policy	Sep-25	25.45	Bi-annual	Sep-27
16	Zero tolerance	Sep-25	25.45	Bi-annual	Sep-27
17	Vexatious & Persistent Complaints Policy	Sep-25	25.45	Bi-annual	Sep-27
18	Data Protection Policy	Sep-25	25.45	Bi-annual	Sep-27
19	Discipline & Grievance Policy	Sep-25	25.45	Bi-annual	Sep-27
20	Training & Development Policy	Sep-25	25.45	Bi-annual	Sep-27
21	Biodiversity Policy	Sep-25	25.45	5 yearly	Sep-30

This Review Schedule takes out the necessity to physically amend review dates on policies, the schedule should be used in conjunction with all policies.