

LITTLE LEIGH PARISH COUNCIL

Members of the Parish Council

You are summoned to the Meeting of Little Leigh Parish Council to be held on Tuesday 23rd July 2025 at Little Leigh Village Hall, 7pm, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded for confidential items under Part B.

Yours sincerely *T Whitlow* Clerk to Little Leigh Parish Council 17/09/2025

AGENDA

1	Apologies:	For council to receive & accept apologies from members
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i>
3	Public Participation:	Members of the public may comment or raise matters affecting the Parish. (maximum 15 minutes total/3 minutes per person) – [unless within an existing agenda item, items raised will be noted, not discussed. They may be added to future agenda]
4	Minutes:	To approve the Minutes of the Parish Council meeting held on 22 July 2025
5	PCSO/Police Report:	To receive a report from the PCSO.
6	Ward Councillors:	To receive a report from the Ward Councillor(s).
7	Matters Arising:	Matters arising from previous minutes – unless an agenda item.
8	Correspondance:	To note significant correspondence received or sent.
9	Accounts & Financial:	<ol style="list-style-type: none">1. To note income received and ratify payments made and approval of invoices received as per payment schedule.2. To approve the bank reconciliation to 30.08.253. To note the NALC national pay increase, (contractual).
10	Clerks Report:	To receive any updates from the clerk, unless an agenda item.
11	Co-option	To consider any applications for co-option to LLPC
12	Policies:	To review and adopt or amend the following policies: FOI, Code of Conduct, Complaints, IT, Biodiversity, Internet Banking, Co-option, Data Protection, Dignity at work, Discipline & Grievance, H&S, Privacy Notice, Publication Scheme, Training & Development, Vexatious & Persistent Complaints, Zero Tolerance & Financial Risk Assessment
13	Planning:	<ol style="list-style-type: none">1. To review planning applications received from LPA since the last meeting and resolve/ratify comments to LPA See or comment on planning applications Cheshire West and Chester Council2. To note any LPA decisions notified to the PC since the last meeting.3. To ratify response from the PC on the New Local Plan.
14	Highways:	<ol style="list-style-type: none">1. To receive an update on any Highways issues.2. To receive an update on the PC highway report3. To receive an update on the PC potholes & gullies report.4. To consider public request to contact Highways regarding speed limits on Cogshall Lane.
15	LL Strategic Plan:	To receive a report on the survey and consider further actions.
16	Events Working Group:	To elect PC members and a chair for the Community Events Working Group.
17	Village Hall:	<ol style="list-style-type: none">1. Beech tree inspection – due Autumn 25 – to consider options for the inspection.2. To receive any report from the VPMC representative.3. To consider the introduction of an online booking system for the Village Hall
18	Website & Email Hosting:	<ol style="list-style-type: none">1. To receive a report on the new website and consider any additions/changes2. To confirm new email addresses for the council.
19	Defibrillator:	To consider the installation costs of the defibrillator at the Baptist Church following confirmation that it can not be sited on the front wall of the building.
20	Next meeting:	Items for inclusion on the next agenda.
21	Next Meeting Date:	Proposed Wednesday 12 th November 2025