

LITTLE LEIGH PARISH COUNCIL

Members of the Parish Council

You are summoned to the Meeting of Little Leigh Parish Council to be held on Tuesday 22nd July 2025 at Little Leigh Village Hall, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded for confidential items under Part B.

Yours sincerely **T Whitlow** Clerk to Little Leigh Parish Council 15/07/2025

AGENDA

1	Apologies:	For council to receive & accept apologies from members
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i>
3	Public Participation:	Members of the public may comment or raise matters affecting the Parish. (maximum 15 minutes total/3 minutes per person) – <i>[unless within an existing agenda item, items raised will be noted, not discussed. They may be added to future agenda]</i>
4	Minutes:	To approve the Minutes of the Parish Council meeting held on 6 May 2025 and Extraordinary meeting of 9 June 2025
5	PCSO/Police Report:	To receive a report from the PCSO.
6	Ward Councillors:	To receive a report from the Ward Councillors.
7	Matters Arising:	Matters arising from previous minutes – unless an agenda item.
8	Accounts & Financial:	<ol style="list-style-type: none"> To note income received and ratify payments made and approval of invoices received as per payment schedule. To approve the bank reconciliation to 28.06.25 To set an amount for ring fencing for Community Events To consider the pre-authorised payment schedule for 2025-26
9	Clerks Report:	To receive any updates from the clerk, unless an agenda item.
10	Policies:	To consider adopting the Scheme of Delegation.
11	Planning:	<ol style="list-style-type: none"> To review planning applications received from LPA since the last meeting and resolve/ratify comments to LPA See or comment on planning applications Cheshire West and Chester Council To note any LPA decisions notified to the PC since the last meeting. To receive any updates on current applications. To review the information from the meeting with LPA on the New Local Plan and consider responses from the PC.
12	Highways:	<ol style="list-style-type: none"> To receive an update on any Highways issues. To receive an update on the PC highway report To receive an update on the PC potholes & gullies report. To consider areas in the parish for the Highways Minor Improvement Scheme. To review the CWAC Transport Consultation & resolve any comments.
13	LL Strategic Plan:	To receive a report on the survey and consider further actions.
14	Community Events Committee:	<ol style="list-style-type: none"> To consider the formation of a Community Events Committee with non-members of the PC involved & agree objectives. To elect PC members and a chair for the CE Committee. (if 14.1 resolved) To receive an update on the Village Walk. To receive an update on the Cycle Ride.
15	Village Hall:	<ol style="list-style-type: none"> Beech tree inspection – due Autumn 25 – to consider options for the inspection. To receive any report from the VHMC representative.
16	Website & Email Hosting:	<ol style="list-style-type: none"> To consider a change of hosting company following recent issues & cost. To consider all councillors having a littleleigh.gov.uk email address. (SAPP 25-26 requirement) To consider a new 2025 compliant website.
17	Next meeting:	Items for inclusion on the next agenda.
18	Next Meeting Date:	To consider the change of days for the bi-monthly parish council meetings.